



# Community Service Hours Report Form

**Updated August 2014**

High school students are required to perform community service hours each year. Please assist our students in documenting and verifying their hours. Please note that hours cannot be granted for service work performed at school during school hours. The student should return this form to his/her SJCS Household Dean.

<b>Student name:</b>	
<b>Grade:</b>	<b>Household:</b>
<b>Organization for which service was performed:</b>	
<b>Telephone Number:</b>	
<b>Date(s) work completed:</b>	
<b>Total number of hours:</b>	
<b>Brief explanation of work performed:</b>	

*I certify that the above named student has performed the stated number of hours of community service.*

<b>Supervising Adult:</b> (Print Name)	
<b>Supervising Adult:</b> (Signature)	